



## **RESOURCES AND SERVICES OVERVIEW AND SCRUTINY COMMITTEE**

<b>DATE:</b>	<b>Monday, 16 November 2020</b>
<b>TIME:</b>	<b>7.30 pm</b>
<b>VENUE:</b>	<b>Meeting will be held in accordance with SI 2020/392. Link to the live stream is found here:</b>
	<b><a href="https://www.tendringdc.gov.uk/livemeetings">https://www.tendringdc.gov.uk/livemeetings</a></b>

**MEMBERSHIP:**

**Councillor M Stephenson**  
**Councillor Scott**  
**Councillor Allen**  
**Councillor Barry**  
**Councillor Bray**

**Councillor Codling**  
**Councillor Griffiths**  
**Councillor Harris**  
**Councillor Morrison**

**Most Council meetings are open to the public and press.**

**Agendas and Minutes are published on the Council's website [www.tendringdc.gov.uk](http://www.tendringdc.gov.uk). Agendas are available to view five working days prior to the meeting date and the Council aims to publish Minutes within five working days of the meeting.**

**Meeting papers can be provided, on request, in large print, in Braille, or on disc, tape, or in other languages.**

**For further details and general enquiries about this meeting, contact Keith Simmons Email: [democraticservices@tendringdc.gov.uk](mailto:democraticservices@tendringdc.gov.uk) or Telephone on 01255 686580**

DATE OF PUBLICATION: Monday, 9 November 2020

## AGENDA

### **1 Apologies for Absence and Substitutions**

The Committee is asked to note any apologies for absence and substitutions received from Members.

### **2 Minutes of the Last Meeting (Pages 1 - 10)**

To confirm and sign as a correct record, the minutes of the last meeting of the Committee, held on 21 September 2020.

### **3 Declarations of Interest**

Councillors are invited to declare any Disclosable Pecuniary Interests or Personal Interest, and the nature of it, in relation to any item on the agenda.

### **4 Questions on Notice pursuant to Council Procedure Rule 38**

Subject to providing two working days' notice, a Member of the Committee may ask the Chairman of the Committee a question on any matter in relation to which the Council has powers or duties which affect the Tendring District and which falls within the terms of reference of the Committee.

### **5 Report of the Deputy Leader, (Portfolio Holder for Corporate Finance and Governance) - A.1 - Update on the Progress of the Office Transformation. (Pages 11 - 14)**

To update the Committee on the progress of works to office buildings. Complimentary reports will be made in relation to IT, customer and human resources initiatives within the programme.

### **6 Report of the Deputy Leader, (Portfolio Holder for Corporate Finance and Governance) - A.2 - Transformation Agenda of the Council - Staffing (Pages 15 - 36)**

Transformation Agenda of the Council – and delivery against it. Staff (flexible working, home working and productivity).

### **7 Report of Chairman (Resource and Services Overview and Scrutiny Committee) - A.3 - Review of Reserves and Provisions**

The Chairman will give a verbal report in relation to his meeting with the Portfolio Holder for Corporate Finance and Governance as scheduled for 9 November 2020.

### **8 Report of the Deputy Leader, (Portfolio Holder for Corporate Finance and Governance) - A.4 - Financial Performance Report - In Year Performance Against the Budget at End of the Second Quarter 2020/21 and Long Term Financial Forecast Update. (Pages 37 - 94)**

So the Committee can review the report provide of the Deputy Leader in relation to provide an overview of the Council's financial position against the budget as at the end of September 2020 and to present an updated long term forecast.

**9 Report of the Leader of the Council. - A.5 - Back to Business (Pages 95 - 112)**

So the Committee can review the report of the Leader of the Council to Cabinet in relation to adopting a Council wide plan to support the District's recovery from the ongoing Covid-19 pandemic and agree a number of short term actions in advance of a wider delivery plan being adopted.

**10 Reference Report from the NEGC Ltd Joint Scrutiny Panel - A.6 - Scrutiny of NEGC Ltd and Governance of Future Council Controlled Companies (Pages 113 - 120)**

The report advises the Overview and Scrutiny Committee (OSC) of the work of the NEGC Joint Scrutiny Panel, to formally invite this OSC and the Community Leadership OSC to note that that the Joint Scrutiny Panel was being dissolved and to consider the recommendations of the Joint Scrutiny Panel in respect of governance of future Council controlled companies.

**11 Recommendations Monitoring Report (Pages 121 - 126)**

To present to the Committee the updated Recommendations Monitoring Report, outlining any recommendations the Committee have sent to Cabinet. The Committee is requested to consider the report and determine whether any further action is required on the recommendations submitted.

**12 Scrutiny of Proposed Decisions (Pages 127 - 128)**

Pursuant to the provisions of Overview and Scrutiny Procedure Rule 13, the Committee will review any new and/or amended published forthcoming decisions relevant to its terms of reference and decide whether it wishes to enquire into any such decision before it is taken.

Matters may only be raised on those forthcoming decisions at Committee meetings where the Member has notified the Committee Services Manager in writing (or by personal email) of the question they wish to ask, no later than Midday, two working days before the day of the meeting.

**13 Review of the Work Programme (Pages 129 - 140)**

To present to the Committee a draft detailed Work Programme 2020/21, to consider the detail and ordering of the Work Programme.

**Date of the Next Scheduled Meeting**

*The next scheduled meeting of the Resources and Services Overview and Scrutiny Committee is to be held at 9.30 am on Tuesday, 5 January 2021.*